

3M Electronics Materials and Solutions Division
3M Center
St. Paul, MN 55144-1000

31 March 2020

via Electronic Mail

SUBJECT: Electronics Materials and Solutions Division Customer Update on COVID-19

Dear Sir or Madam:

Thank you for your recent request for information from 3M's Electronic Materials & Solutions Division (3M EMSD) related to the on-going COVID-19 situation and its impact on our operations.

3M is closely monitoring developments associated with the 2019 Novel Coronavirus. We are also closely monitoring and responding to any potential impact to our broader supply chain. While the situation is dynamic and continues to evolve, we are actively working with our customers to enable supply of product for open orders and updating expected ship dates and lead times if needed. Any updates can be found on bCom or by contacting customer service. If you are not currently registered for a bCom account, please contact your Customer Service team for a registration code and instructions on how to sign up.

We realize that continuity of supply is important and we have implemented measures, as part of our business continuity plans, to minimize the risk of disruption during these unsettled times. These plans include risk assessments, internal and external communications, and steps required to return to normal business operations from any impact. Additionally a COVID-19 Preparedness Plan has been developed across all sites focusing on real time situation monitoring, risk mitigation, and continuity of operations. Included in this is a 3M Disease Prevention Coordinator who will be responsible for local infection management and communication with employees and 3M Occupational Medicine in the event of any illness.

We are currently aligning our internal practices to recommendations from the Centers for Disease Control. This includes defining "high risk" as persons as having traveled from a Level 3 or high-risk location or having known exposure to a person with a suspected or confirmed case of COVID-19. Individuals to whom these "high risk" scenarios apply must notify the Corporation and self-monitor at home for 14 days.

Should you have additional questions, please do not hesitate to reach out to our global team via the directories located on the bottom of the next page. While we will take commercially reasonable efforts to address those questions, please note that information deemed proprietary or confidential (for example: details of corporate operations, expansion plans, recovery plans, facility closures, manufacturing capabilities, outsourced providers, etc.) will not be shared in detail.

We thank you for your on-going business and partnership. We will ensure to keep you updated during this period. Please take care of yourself during this unprecedented time.

Sincerely,

Tim Koenig
Vice President and General Manager
3M Electronic Materials & Solutions Division

3M Corporate Information:

3M is a global, publicly held, diversified manufacturer of products and provider of services employing over 90,000 people.

Corporate Website: www.3m.com Corporate CAGE Code: 76381 Corporate DUNS Number: 006173082

USA Supplier Direct: https://www.3m.com/my3M/en_US/suppliers-direct/
Ethics & Compliance: www.3m.com/3M/en_US/ethics-compliance/

Safety Data Sheets and Regulatory Data Sheets: www.3m.com/regs and www.3m.com/sds
RoHS and REACH Declarations: www.3m.com/rohs
Conflict Minerals: http://solutions.3m.com/wps/portal/3M/en_US/SD/Supplier/Requirements/SREE
(Viewable under the Supplier Requirements drop down menu.)
Sustainable Development: www.3m.com/sustainability

3M Electronics Materials Solutions Division (3M EMSD St. Paul, MN)

3M EMSD Website: www.3m.com/electronics

Quotes, Pricing, Program Management, Emergencies: Your Local Account Manager

EMSD Quality Management System:

Electronics Materials Solutions Division is committed to providing products and services that meet customer requirements and to earning customer loyalty through continual improvement.

Requests for onsite inspection or audit may be granted to a direct customer or the associated regulatory and statutory agency with sufficient notice and a fully executed confidential disclosure agreement (CDA). Access to proprietary processes and information is restricted.

3M EMSD (St. Paul, MN and Austin, TX) certification: ISO 9001:2015 FM541522

Additional certifications at selected plant locations: ISO 14001 and IATF 16949:2016